



## Psychiatrist

### Job Title

Psychiatrist

### Job Level

Supervisory/Exempt

**Job Description:** Responsible for providing psychiatric assessments, medication assessments and medication management as part of the Behavioral Health program and in compliance with applicable Policies and Procedures and other outside regulatory laws, regulations, policies, and procedures.

### Significant Duties and Functions

- Conducts psychiatric evaluations.
- Conducts psychosocial assessments
- Develop treatment plans, which may include psychoanalysis, psychotherapy, hospitalization and medication
- Writes and maintains progress notes for psychiatric and psychotherapy sessions
- Maintains and updates client records
- Consults with psychotherapists relating to mutual clients.
- Makes appropriate referrals for clients (within or outside of agency)
- Obtains client records when needed (school, CMHA, etc.)
- Maintains ongoing communication with school staff
- Maintains monthly statistics and abides by agency's Policies and Procedures manual and Mental Health department Policies and Procedures
- Maintains professional courtesy at all times.
- Performs all other related duties as assigned.

### Working Conditions and Work Requirement

#### Job Requirements

Pleasant comfortable environment, direct patient interactions/contact, usually work a 40-hour week, some overtime may be required. May be required to travel from one CCCHC site to another to perform duties/tasks and/or distribute documents, as deemed necessary.

- Must be able work at both CCCHC locations, if needed.
- Must present proof of highest academic level of education
- Must have two forms of identification to meet the Employment Eligibility Verification, i.e., drivers license, social security card, etc.
- Must be willing/agreeable to work weekends if needed.

#### Working Conditions

Must be able to:

- Handle some work related stress
- Stand for prolonged periods of time and withstand a moderate amount of walking.
- Bend, stop and lift and/or push up to 50 pounds with reasonable accommodations as applicable.
- Must be able work at both CCCHC locations, if needed.
- Must be willing/agreeable to work weekends, if needed.



### **Education**

Graduate of a formal accredited medical school and certified to practice by the State Board of Licensure and Supervision

### **Workforce Preparation**

Staff in these occupations needs 2 or more year's experience.

### **Skills /Abilities**

- Ability to communicate clearly both in writing and verbally with patients, health team and families.
- Knowledge of Medical Terminology
- Ability to function independently with regards to most clinical decision-making.
- Bilingual in English and Spanish is preferred but not required.
- Ability to relate well to both adolescents and adults.
- Ability to make wise judgments in the application of patient care proceedings.
- Ability to establish and maintain effective working relationships with patients, staff, and physicians.

### **Licensure/Certification**

- Must have a valid medical license to practice in the state, be in good standing and experience working in a high volume clinic environment.
- Board certified in Psychiatry with a high level of competency in working with mental health issues, children and adolescents, families and diverse cultural, ethnic, and socio-economic settings
- Possess unrestricted OSBN and DEA certificates; excellent organizational, interpersonal, oral and written communication skills.

### **Salary**

### **Employment Outlook**

21-35% over the next 10 years, representing faster than average growth